



## KONETA

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### JOB ADVERTISEMENT FOR PEANUT BUTTER PRODUCTION ASSISTANT (Internal/External)

#### ABOUT KONETA

KONETA is a humanitarian and Development National Non-Governmental Organization in South Sudan legally registered with Relief and Rehabilitation commission (RRC). The core mandate of the organization is to drive and champion local and sustainable innovations to improve social economic status and quality of life particularly of the disadvantaged group of people (Youths, Women, children and Person living with Disabilities through provision of Digital innovations and practical entrepreneurship skills, integrated health, Nutrition, Food security and sustainable livelihood, Water Sanitation and Hygiene (WASH), Education both basic and life skilling through vocational program s, social protection and peace build interventions in order to improve the social economic status to restore the hope among the most venerable communities in south Sudan. Our ultimate goal is to reach people in the entire country to build the resilience through sustainable local innovative initiatives.

#### PROJECT BACKGROUND:

KONETA, is committed to promoting health and well-being in communities across South Sudan. we are implementing an innovative initiative focusing on improving the quality of Diets for young children 6-23 months through local technologies aiming at reducing all forms of malnutrition, and enhancing the overall quality of life for children and families. We are currently seeking a dedicated, result oriented and passionate **South Sudanese National** to join our dynamic team for the position of **Peanut butter production Assistant** and contribute to the success of our nutrition-related initiatives.

**Job Title:** Peanut butter production assistant - (01 Position)

**Location:** Yei River County Central Equatoria state Republic of South Sudan.

**Department:** Nutrition.

**Report to:** Nutrition officer

**Contract duration:** 6 months with possibility of renewal upon performance and availability of fund.

**Application Deadline:** 23<sup>rd</sup> Jan 2026 at 4:00PM CAT

**Status:** Non- Relocatable.

#### Position Summary

KONETA is seeking an experienced, result oriented and passionate Peanut Butter Production Assistant to support the entire peanut butter production cycle while also contributing to community nutrition activities. The role combines hands-on food processing, volunteer management, quality assurance, and nutrition outreach, using latest local innovations, appropriate technologies, and community-based skills.

The successful candidate must be practical, organized, results-oriented, and committed to improving nutrition outcomes at both production and community levels.



## Key Roles and Responsibilities

### 1. Receiving and Sorting of Groundnuts

- Receive groundnuts from farmers, suppliers, and community groups.
- Conduct quality checks to ensure peanuts are clean, dry, and free from mold or contaminants.
- Ensure peanuts are sorted and graded to; remove damaged or aflatoxin-prone nuts.
- Ensure proper storage using locally appropriate and innovative methods.

### 2. Roasting Operations

- Monitor the operation and roasting equipment (traditional or improved local roasters).
- Apply correct roasting temperatures and timing for food safety, taste, and nutrition.
- Maintain consistency across batches and minimize losses.

### 3. Grinding and Processing

- Ensure peanut grinding machines safely and hygienically maintained.
- Monitor texture, oil balance, and consistency of peanut butter to ensure that its suitable for children 6-23months.
- Apply innovative local techniques to improve efficiency and reduce wastage.
- Ensure equipment is cleaned and maintained after use.

### 4. Packaging and Labeling

- Package peanut butter according to KONETA quality and hygiene standards.
- Ensure proper sealing, labeling, batch coding, and storage.
- Maintain a clean production environment at all times.

### 5. Distribution and Stock Management

- Prepare finished products for storage, transport, and distribution.
- Support distribution to nutrition programs, community outlets.
- Maintain simple production, stock, and distribution records.

### 6. Volunteer Supervision and Management

- Organize, guide, and supervise community volunteers involved in production.
- Assign tasks clearly across the production chain.
- Train volunteers on hygiene, safety, production steps, and teamwork.
- Promote dignity, accountability, and teamwork during all activities.

### 7. Community Nutrition activities

- Support implementation of community nutrition activities linked to peanut butter production and use.
- Assist in nutrition education sessions on: maternal infant and Young child Nutrition (MIYCN), Dietary diversity and use of peanut butter in improving children diets
- Demonstrate safe preparation and appropriate use of peanut butter for children and vulnerable groups.
- Support community sensitization on food hygiene, storage, and nutrition.
- Collect basic nutrition and production-related data and report to supervisors.
- Work closely with community leaders, caregivers, and volunteers to promote nutrition behavior change.
- Support integration of locally produced peanut butter into community nutrition interventions.



## Required Qualifications and Experience

- Diploma in Nutrition, Food Processing, or related field.
- Practical experience in food production or community nutrition not less than 2 years will be an added advantage.
- Knowledge of the full peanut butter production cycle.
- Experience working with community volunteers.
- Basic understanding of food hygiene, safety, and quality control.
- Ability to apply and adapt local innovative skills and technologies.
- Must be physically fit and ready for medical checkup.

## Core Skills and Competencies

- Strong hands-on and practical skills.
- Good communication and community engagement abilities.
- Ability to organize people and manage tasks efficiently.
- Basic record-keeping and reporting skills.
- Ability to work under pressure with minimal supervision.
- Strong sense of responsibility, integrity, and attention to detail.



## Personal Attributes

- Results-oriented and committed to quality output.
- Respectful of human dignity and community values.
- Flexible, proactive, and solution-focused.
- Passionate about nutrition, food security, and community development
- Experience in conducting nutrition assessments, surveys, reporting and data analysis.
- Knowledge of nutrition-related policies and guidelines at the national or international level and familiarity with international and national humanitarian operations, coordination systems and mandates of donors (UN agency and other NGO).
- Strong interpersonal skills with ability to engage respectfully with diverse communities.
- Fluency in **English**; local languages (e.g. Local Arabic, Bari and any other language spoken in Yei) is strongly advantageous.

## Gender Equality Commitments

- Foster an environment that supports values of women and men, and equal access to information.
- Provide a work environment where women and men must be evaluated based on their skills and performance.
- Respect beneficiaries' women, men, children (boys and girls) regardless of gender, sex orientation, disability, religion, race, color, ancestry, national origin, age, or marital status.
- Value and respects all cultures.

## Key Note

- **KONETA** is an equal opportunity employer and encourages applications from individuals of all backgrounds, regardless of gender, ethnicity, disability, or other status.
- **KONETA** is a results-oriented organization committed to delivering measurable impact and timely outcomes. Successful candidates must demonstrate a strong drive for results, accountability, and performance excellence, while upholding human dignity, ethical standards, community respect, and humanitarian principles.



- KONETA has a **ZERO-TOLERANCE APPROACH TO SEXUAL EXPLOITATION AND ABUSE (SEA)** policy during recruitment process and all its programs. In KONETA; Sexual exploitation and abuse constitute act of serious misconduct and are therefore grounds for disciplinary measures, including summary dismissal during recruitment and any engagement with KONETA, Exchange of money, employment, goods or services for sex, including sexual favors or other forms of humiliating, degrading or exploitative behavior are prohibited.
- Due to the urgency of this position, applications will be reviewed on rolling bases and the position may be filled before the stated deadline if qualified candidates are identified. Interested applicants are therefore strongly encouraged to submit their applications promptly.

**How to Apply:**

Interested candidates should send their updated CV, a cover letter, relevant academic credentials and National ID to; [hr@konetahub.org](mailto:hr@konetahub.org) copied or hand delivered to KONETA Yei Field office located at Yei Resource Centre next to CAD or KONETA Head office Juba at JCC SACCO Building Ground floor before. **27<sup>th</sup> January 2026 at 4:00PM CAT**. Female candidates are highly encouraged to apply. Please include “Peanut Butter production Assistant-Koneta-Yei-2026” in the subject line/envelope.

